

**Burns Paiute Tribe Tribal Cultural Resources
Archaeological Technician Lead
(ArchTech/Monitor - Lead) 2 positions**

Job Title: Tribal Cultural Resources Archaeological Technician
Lead (Arch Tech/Monitor)

Department: Culture and Heritage

Reports to: Archaeologist GIS Specialist

FLSA Status: Full-Time (1 position); Seasonal (1 position)

Opens: 9-2-2026

Closes: Until Filled

Salary: GS 7/8 DOE

POSITION SUMMARY

The Tribal Cultural Resources Archaeological Technician Lead (ArchTech Lead / Monitor Lead) is responsible for handling the assignment of Arch Techs/Monitors into the field. Arch Tech Lead is also responsible for coordinating between the monitors and archaeologists to ensure projects are covered and trainings are conducted periodically. This position is responsible for working in support of the preservation and protection of the cultural resources of the Burns Paiute Tribe.

DUTIES and RESPONSIBILITIES

- Ensures monitors, vehicles, and supplies are accounted for and used in the best practice.
- Ensures monitors have their paperwork together and creates reports for the archaeologists for each project
- Acts as a main point of contact between monitors and project crew leads
- Participates as a field crew member conducting inventories of cultural resources in areas of proposed projects.
- Works as a team member to ensure archaeology work assignments are carried out in safe, timely manner according to established standards and procedures.
- Identifies and records cultural resource inventory material in the field for use in reports and site forms.
- Assists in research of reference materials such as state and national register files, historic documents, archaeological reports, maps and aerial photos, and interviews source individuals concerning project areas.
- Working knowledge of hand help field equipment such as GPS unit and compass.
- Responsible for providing support in identifying, documenting, and protecting significant

historic and pre-contact cultural properties of interest to the Burns Paiute Tribe.

- Keeps detailed daily notes of activities including actions that may be impacting cultural sites.
- Assists with cultural preservation education to the community and staff.
- May monitor archaeological projects to ensure sufficiency of fieldwork.
- Provides support toward preparation and submission of archaeological site forms and reports within time designations.
- Performs other duties as assigned by supervisor.

MINIMUM QUALIFICATIONS and EDUCATION

- Having taken a Cultural Monitor Training
- Having participated in a field school or will take one next practically available
- A minimum of three months of supervised experience in basic archaeological field research, including pedestrian survey and excavation preferred.
- An Associate of Arts or currently enrolled in a 2-4 year college program.
- Excellent oral and written communication skills.
- Competency of Northern Paiute culture required.

REQUIREMENTS

- The position requires a working knowledge of federal laws protecting archaeological and cultural sites under the National Historic Preservation Act, the Archeological Resources Protection Act, the Native American Graves Protection and Repatriation Act, etc., as well as applicable state and local laws and rules.
- This position requires the ability to work well in rough terrain and inclement weather, hiking 7-10 miles per day. This position requires a fundamental knowledge of tribal history and culture in the Northern Great Basin.

PREFERRED QUALIFICATIONS

- Working knowledge of GPS handheld devices and compass.
- Knowledge of Great Basin archaeology and/or experience working with Great Basin Tribes.

INDIAN PREFERENCE

Indian preference will be given to candidates showing proof of enrollment in a federally recognized tribe. In the absence of Indian applications meeting the qualifications as listed above, all applicants not entitled to or who fail to claim Indian Preference, will receive consideration without regard to race, color, sex, political preference, age, religion, or national origin.

Successful candidate must:

- Submit to and pass a drug test.
- Submit to a criminal background check.
- Possess a valid driver's license.
- Provide three (3) years of driving record to determine eligibility for coverage under Tribal automobile insurance policy.

HOW TO APPLY:

Return **1)** completed [Burns Paiute Tribe Application](#), **2)** cover letter, **3)** resume/CV, and **4)** educational transcripts to:

Burns Paiute Tribe
100 Pasigo St, Burns, OR 97720
Email: HR@burnspaiute-nsn.gov

And

CC: Thierry Veyrié, Culture & Heritage Director
Burns Paiute Tribe
71210 Foley Road, Burns, OR 97720
Email: thierry.veyrie@burnspaiute-nsn.gov

For more information, contact Thierry Veyrié (above).

****ONLY COMPLETE APPLICATIONS WILL BE CONSIDERED****

Application for employment available at 100 Pasigo Street, Burns, OR 97720 Mon – Fri, 8-5 pm
Or, request one via email: hr@burnspaiute-nsn.gov

You may also download an application here: [BPT Application](#)
(<https://burnspaiute-nsn.gov/wp-content/uploads/2023/09/Online-App.pdf>)